

## CSC Meeting 10/1/18

### **Mission:**

*At Jessie Whaley Maxwell Elementary, as an inclusive community and in partnership with parents, we develop our students' independence, critical thought, and enduring love for learning.*

**Working Agreements:** Agreed to working agreements the staff proposed and accepted at start of year:

- Start on time and end on time
- Presume positive intentions seeking to understand positions presented.
- Talk about things that affect the whole team.
- Limit side conversations and appropriate use of technology.
- Come prepared.
- Stay on topic.

**Members Present:** Mrs. McDermott, Mr. Khosravi, Mrs. Garcia, Mrs. Mrs. Melgar, Mrs. Zoetewey, Mrs. Yorks (Voted In), Mrs. Cazares (Voted In)

### **Agenda Items:**

- 1) (5 min)- Framing: Members Present, Agenda Overview, Working Agreements,
- 2) (10 min) - CSC/SLT Side-By-Side - The Role of the CSC
  - a) Push off deciding on handbook until next meeting.
- 3) (10 min) - Elections - there are two positions have termed out and will need to be re-elected or someone else elected
  - a) Voted unanimously and reached consensus to vote Mrs. Yorks and Mrs. Cazares on the CSC.
- 4) (10 min) - SPF - update and follow-up analysis. It becomes available to go through a data analysis after October 12th.
  - a) SPF Analysis Team: Next Step is this committee meets: Mrs. McDermott, Mrs. Rager, Mrs. Zoetewey, Mr. Khosravi
  - b) Next Step with Staff
    1. Share initial analysis on the 22nd during whole-staff PD and
    2. Also give whole-staff time to analyze.
- 5) (10 min) - Parent Engagement and Advocacy: Update from Mrs. Garcia -
  - a) a lot of students in small spaces
  - b) Meeting with board member, Jennifer Bacon on 10/2/18, with many parents (eventually more) to ask for more space, such as trailers. Upcoming board meeting with 6 parents, then more in future.
  - c) Some parents have no transportation to outreach meeting in search for a new Superintendent and want to be seen as an independent entity and not "sent" by the school. Raise money to pay for transportation

6) (20 min) - June 2016 the school was told by the district there would be no adding space to our building. Bond Update: Maxwell has \$110,000 from phase 3 of the bond to spend on building improvements. We are not able to spend the funds on increasing building size.

a) What do we want this to be? Some initial ideas:

- Auditorium - stage improvements + audiovisual
- Safety/Flow in office/entry
- Ceiling Projectors
- Gym floor
- New Chairs or tables? Variety of student chairs.
- Tables in library
- Electric marquee

b) Next Steps: Priorities:

- Top 3:
  1. Auditorium - Sound - consideration for not \$30K
  2. Ceiling Projectors for teachers
  3. Chromebook Carts3
  4. Better/uniform chairs in classroom
- Other Priorities - not in order of preferences:
  1. Gym floor
  2. Art Room Floor (take out carpet)
  3. Marquee
  4. Other - Auditorium - stage
  5. Drinking fountain
  6. Tables for library (2-4)

c) Next Steps:

- Staff survey for ceiling projectors
- Look into cost of everything
- CSC members talk to other folks

7) (20 min) - Personnel Committee Update and Fall Budget Considerations:

a) Update on positions hired and those still open:

- Still need:
  1. 1.0 SPED teacher
  2. .5 3rd grade grade ELA-S teacher
- This fall: No reductions, have hired additional paras to support teacher need - AN and 2 General Assignment, and SPED para, based on teacher requests/need; enrollment up by 42 students; class sizes vary from 19 to 28 students per class
- FRL - If goes under 90% we stand to lose \$100,000; Rocio and Front Office and Mr. Khosravi and Ms. Dominguez have worked hard to make sure all paperwork completed - keeping track daily of our FRL numbers so no funding is lost

- b) Considerations: We have ability to hire additional para or ½ time teacher
  - Idea: additional ½ time 3rd ELA-S (filling current opening to being 1.0). This may help with hiring 3rd grade ½ time teacher (hire full-time ELA-S teacher, because ½ time is too hard to fill).
  - Additional .5FTE SPED teacher - have a potentially strong candidate who's reached out
  - Additional .5FTE teacher - have a strong Long Term Sub who would benefit students and is looking for a position
  - Other
  
- c) CSC Voted with consensus (majority of 4 votes, all members can support) - option 3:
  - Will add 0.5FTE SPED Teacher
  - Will add 0.5FTE for ELA-S so that can be hired as a 1.0 FTE (will spend half their day supporting in ELA-S classrooms)
  - If 1.0 FTE ELA-S position cannot be filled by Nov, will consult with 3rd grade teachers to see what direction they want to go in regard to the open 0.5 ELA-S position
  
- Decide on next time/date of meeting
  - Nov 5 - next meeting suggested date
  - Nov 6th - alternate, backup date, if members cannot meet on a Monday